



# Vulnerable Adult Abuse Reporting Form

After a report is made to law enforcement and/or Adult Protective Services (APS), this form should be completed to serve as documentation that a report was made. If a report is made online to APS (<https://www.azdes.gov/daas/aps/>), the online report may be printed out to serve as documentation instead of this form. A copy of all documentation should be kept at the diocesan location, if applicable.

<b>General Information: A report was made to:</b> <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Adult Protective Services <input type="checkbox"/> Both			
Date/Time reported to Police or APS Adult Abuse Hotline	Ask for location (or) fax # of where to send report	Police or APS Hotline Phone Number used to make report	Name of Person receiving report. Badge number if available
<b>Person Making Report</b>			
First Name of Person Making Report	Last Name of Person Making Report	Contact Phone Number for Person Submitting Report	
<b>Vulnerable Adult's Information</b>			
Vulnerable Adult's First Name	Vulnerable Adult's Last Name	Vulnerable Adult's Date of Birth	
Street Address	City	State	Zip
<b>Legal Guardian or Primary Caregiver (if applicable)</b>			
Guardian or Caregiver Last Name	Guardian or Caregiver First Name	<input type="checkbox"/> Guardian <input type="checkbox"/> Caregiver	
Street Address	City	State	Zip
Home Telephone Number	Work Telephone Number	Cell Phone Number	

If the accused is a member of the clergy, a consecrated man or woman, an employee, or a volunteer of the Catholic Church, contact the Victim Assistance Coordinator in the Office of Child and Youth Protection at 602-354-2396 and provide a copy of this report via confidential fax 602-354-2469.

**In summary below include the following:**

- Nature and extent of the injuries or physical neglect; including evidence of previous injuries or physical neglect
- Any other information that might be helpful in establishing the cause of the physical injury or physical neglect
- Retain a copy of report including written summary for your personal records.

<b>Summary of incident/observation:</b>

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date